

# SWE Officer Meeting Agenda-Tuesday August 18, 2009

## Meeting with Dean Perez

### National Conference

#### Funding/Reimbursements

John Deere \$ 4,700.14

SAC Travel Funds \$ 1,445.00

**Total \$ 6145.14**

#### ((Example))

**Save for 09-10 Year & Next Year \$1500 (+-)**

**→ Trip Budget: \$4745.14**

- Flight Reimbursement  $\$220 \times 9 = \mathbf{\$1980}$
- Registration Reimbursement  $\$80 \times 9 = \mathbf{\$720}$
- Hotel Cost (approximate) **\$1934**
- **Total Trip Cost \$4634**
- **Total Leftover \$1511**

#### Group Events

- Scavenger Hunt
- Prizes
- Dinner Saturday Night

#### National Conference Meeting

- Handouts
  - Conference Information Sheet
    - Phone & Email List of Attendees
  - Reimbursement Plan (What, and how much reimbursed, what you need)

### Yearly Meetings

- 1<sup>st</sup> Meeting Topics – September 9th
  - National Conference
  - 1<sup>st</sup> Event???
  -
- Day or Night Meetings?
  - EMS E371

### Freshman Recruitment - Lisa

- T-Shirt Available With Meeting Attendance
- Reimbursed Membership
- Postcard/Email

### Marketing

- Poster
- Postcard
- Flyers
- T-Shirts
- Bumper Stickers
- Pencils

## Apparel

- Shirt Design? – Lisa
- Graphic Design Co – Kelsey
- Prices?

## Events

- Victoria
  - Shopping for Conference Clothes
  - Car Mechanic Seminar
  - Movie Nights
  - Tours
- Lisa
  - Ice Cream Social @ Welcome Back Fair
  - Cookout or Breakfast
  - Brat Sale Form
- Jessi
  - Outreach Project
  - Movie/Documentary
- Kelsey
  - Brat Sale
  - Bake Sale
- Elise
  - Financial Speaker
- Jackie
  - SWE Speaker – Leadership Seminar
  - Bar Louie \$1 Burger Night

## Fundraising

### Bylaws-Section Vote (1<sup>st</sup> or 2<sup>nd</sup> meeting?)

- Vote on edited bylaws
- Need 2/3 vote to pass

## Website

- Success Stories – In Progress
- Email: [uwmswe@gmail.com](mailto:uwmswe@gmail.com)
- Password: **sweE371S**
- Thanks Elise!!!

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